

STUDENT HANDBOOK 2010-2011



COLLEGE PREP. WORLD PREP.

Student Handbook 2010-2011

Table of Contents

INTRODUCTION	1
MISSION STATEMENT	1
A SHORT HISTORY	1
ACADEMIC POLICIES	3-5
COMMUNITY LIFE	6-22
Advisors	7
Athletics	7
Bicycles	8
Business Office	8
Cars	8
CAS	9
Confidentiality	9
Counseling	10
Day Students	10
Dining Hall	11
Dorm Life	11
Dress	12
Employment	13
Environmental Awareness	13
Fax	13
Field Trips	13
Fire Safety	14
Health Services	15
Library	16
Morning Meeting	16
Postage	17
Resident Assistants	17
Safety and Signing Out	17
School Committees	18
Smoking	19
Spending Money	19
Technology Use Policy	19
TV'S & Electronic Game Equipment	20
Visitors	20
Weekend Camping	21
Weekend/Overnight Leave	21
Work Jobs	22
STANDARDS OF BEHAVIOR	23-24
CONSEQUENCES OF RULE VIOLATIONS	25-26
IF YOU HAVE A QUESTION ABOUT...	27
MAIL, TELEPHONE CALLS AND MESSAGES	28
VVS SCHOOL CALENDAR 2010 - 2011	29-30

INTRODUCTION

The Verde Valley School Student Handbook is intended as a guide to daily life at Verde Valley School. No publication, however, can reliably describe every situation that may arise in the course of a Verde Valley student's life. Students and parents are encouraged to communicate with the Dean of Students' office when they are in doubt about the School's policies and expectations.

The School's regulations are intended to establish and maintain a supportive community in which every member feels successful and accepted, and in which the rights and properties of others are respected.

By themselves, rules are insufficient; without an underlying spirit of cooperation and consideration for others, no community will be truly productive.

Students and their parents must read the handbook and sign the attached forms to indicate that they have read our rules and values, had the opportunity to ask questions about them and understand the expectations contained within.

THE VERDE VALLEY SCHOOL MISSION

Verde Valley School educates students for college and for life by encouraging them to become intellectually curious, academically accomplished, and creatively expressive. The program fosters intercultural understanding and world citizenship, environmental stewardship, the value of physical labor, and service to humanity with a willing spirit.

A SHORT HISTORY OF VERDE VALLEY SCHOOL

Hamilton and Barbara Warren founded Verde Valley School in 1946 with sixteen students and a small faculty of teachers and artists. From the beginning, they dedicated Verde Valley School to preparing students to go out and change the world.

Ham Warren grew up in New England and graduated from Harvard College. Babs, the daughter of British coffee planters in Guatemala, grew up with a lifetime commitment to cultural and linguistic diversity. Having witnessed the horrors of World War II and the effects of ethnocentrism and racism in this country, the Warrens believed that the United States - and indeed the world - needed a school which would understand and celebrate cultural diversity, not just study and tolerate it.

In founding the School, they sought the advice of a number of scholars and public leaders. Chief among these was Ham's mentor at Harvard, Clyde Kluckhohn, first president of the modern American Anthropological Association and for twenty-five years the Chair of Harvard's Department of Anthropology. Kluckhohn, who learned Navajo by the age of fifteen, set a standard for engaging and valuing cultures different from one's own that has become a cornerstone of the VVS tradition.

Other voices that helped shape the School include Margaret Mead, one of last century's most articulate advocates of anthropological study and progressive education, and John Collier, Commissioner of Indian Affairs in Franklin Roosevelt's administration. With the assistance of scholars and public figures like these, the Warrens founded Verde Valley School to prepare talented young people not just for college, but for lives of citizenship, leadership, and commitment to improving the world.

Today, Verde Valley School stands as a unique institution among independent schools. Its college-preparatory International Baccalaureate curriculum reflects the Verde Valley School commitment to cultural studies and anthropology. Studies are enlivened by experiences outside of the classroom and enriched by Project Period and Field Trips. From the School's founding, the diversity of the faculty and student body has woven a richness of experience into every person's life on campus and an awareness of each person as a citizen of the world. Community life emphasizes service to humanity, both on and off campus. Physical labor, long a tradition here in the form of "work jobs," is another hallmark of the Verde Valley School mission. Students have always participated in the building of the campus, helping in the construction of some of the buildings, and continue to provide ongoing upkeep and maintenance. Finally, as the need for environment and conservation has become more pronounced, environmental awareness and stewardship have become valued principles in Verde Valley School life. We are committed to graduating students who will help change the world.

ACADEMIC POLICIES

Study Hours: 8:00 – 10:00PM Sunday – Thursday

Students who maintain a 3.25 or higher GPA, or who have an average effort grade of 4.0, are eligible to work independently during study hours, with faculty approval. All others are in dorm study, with students whose GPA is below 1.75, and those with a grade of “F” in any class, or with an Effort Grade of 1 in any class, assigned to Supervised Study Hall. The faculty reserves the right to make the assignments that it deems most productive for students, regardless of the guidelines above.

Students on supervised study may not be online, on the phone, or listening to music during study hours. They must have a note signed and dated by a teacher to work in another location. Students on Independent Study are expected to be working during study hours, though they are not formally supervised.

Students who do not meet their academic obligations during the week, either by cutting classes or by not turning in assignments, may be assigned to Friday night study hall until their obligations have been satisfied.

Violations of Academic Integrity

The following are considered violations of Academic Integrity:

Plagiarism (large assignments)

Lifting text from a source without crediting it, whether quoted or paraphrased

Lifting an idea from a source without crediting it

Copying another student's work

Cheating

Premeditated cheating

Looking at another's work during a test or quiz

Passing or receiving information about test content before all students have taken a test

Inventing data

Inventing sources or padding a bibliography with sources which were not actually used

Taking unauthorized electronic devices into a test, including cameras, calculators, dictionaries, and iPods

Collusion

Collaborating on assignments where individual work is required

Incorporating text from a printed or online source and representing it as one's own work

Sharing data and information that students are intended to collect or generate independently

Representing previously done work as new work

All known violations of the Academic Rule of Integrity should be reported to the Dean of Students. It is the teacher's job to investigate the suspicious behavior and determine if there is reason to believe that a violation has actually taken place. In these instances, which move beyond mere suspicion, a report should be made to the Dean of Students. It is the responsibility of the Dean, the discipline committee, and the Headmaster to determine the circumstances and consequences of violations.

Course Requirements

Students are required to take six courses each semester, one from each of the IB subject groups. Field Trips and Project Period classes are graded Pass-Fail, and required of students each year at Verde Valley School.

Students may drop or add classes only during the first two weeks of each semester, unless a change of class is necessitated for academic or health reasons.

Credits required for graduation are as follows:

English	-	4	Math	-	4
History/Anthro	-	4	Lab Science	-	4
Language	-	4	Art	-	4

International Baccalaureate

All students are required to take a course each semester in all six subject groups. IB students may take two languages (in addition to English) in place of a group 6 (Art) course, with permission of the Academic Dean.

Students must take three courses at the Higher Level, selected with the counsel of the departments or the Academic Dean, and three at the Standard Level in order to be IB diploma candidates, as well as taking Theory of Knowledge and writing an Extended Essay. Certificate candidates may take HL courses in subject areas where they have a high level of interest and proficiency.

All students who meet the requirements receive a VVS diploma. Results of the IB exams are reported by the IB in July after students graduate, and IB diplomas and certificates for individual subjects are awarded by the International Baccalaureate Organization.

Exams

Final exams are required at the end of the year for all students in all classes, regardless of GPA, or class standing. Seniors are required to take IB exams in each subject area.

During a school day, students may not be required to take more than two tests. In cases where more have been scheduled, students should arrange with teachers to make up one test at another time.

Excessive Absences

If a student's absences in a class, for any reason, total more than ten absences per semester, the student's ability to receive credit in that class will be in jeopardy. The matter will be referred to the Headmaster for consideration.

COMMUNITY LIFE

Verde Valley School is a small, tightly knit community with the closeness of family, the support of friendship, and the occasional frustrations of close living and intense interaction. Living in this community requires the commitment to always strive for honest and respectful communication. Integrity, courage, compassion and respect are highly prized values at Verde Valley School; the way in which we conduct ourselves and treat others should reflect these community values.

As part of the Verde Valley School mission of learning to respect other cultures, we ask students and staff to be aware of their actions and behavioral choices and how they affect others. Showing respect for the sensibilities of others includes monitoring language, dressing appropriately and being aware of such signs of respect as greeting visitors or offering a seat to someone older.

Creating and maintaining a respectful community is an ongoing process and we need a clear understanding of general expectations and rules, which allow us to live peaceably together. Some of these behavioral expectations and standards, designed to satisfy the demands of common sense, courtesy and safety are stated within the information below, although it is not possible to frame rules for all contingencies. Students encountering situations not covered in the paragraphs below or in the Major Rules are expected to use common sense and be guided by the values of the Verde Valley School community. *Additional rules may be created should circumstances seem to require them. If so, students will be notified.*

The International Baccalaureate Organization requires students seeking the IB diploma to engage in activities that compliment their academics and contribute toward their being well-rounded, “whole” people. This includes physical activity and sports, service to others and creative endeavors that are in addition to academic courses in the creative arts. VVS requires participation in the same three areas for ALL students, with varying requirements for different grade levels. In that all three of these areas – creativity, action (physical activity) and service - are outside the academic program, they are included in the Community Life section of this handbook. See CAS below.

Note: Students who receive multiple violations of the following rules, time demands, and community life expectations, (such as cutting classes, failing to sign out, misuse of car privileges, dress code, missing morning meetings, etc...) and/or fail to meet the consequences of those violations will be sent to Disciplinary Committee. Consequences for defiance of the school’s rules may result in suspension or dismissal from school. Please read the following sections carefully as each and every student is expected to adhere to all of the requirements as outlined.

Verde Valley School reserves the right to implement, change or amend the Student Handbook contents, policies and rules at any time.

Advisors

Each new student is assigned an advisor. Returning students select their own advisors before leaving school for the summer vacation. Advisors meet regularly with their advisees throughout the school year providing students with support and guidance, and monitoring their academic performance and participation in the life of the School. Students may change their advisors by mutual agreement, but every student must have an advisor.

Parents are encouraged to keep in close touch with advisors. Advisors are expected to provide regular progress reports to the parents of their advisees but parents should not hesitate to contact advisors with any questions or concerns.

Athletics

Student participation in athletics at Verde Valley School is an integral part of our lives. Rigorous physical activity facilitates skill acquisition, general physical fitness, and often the essential ability to work well within a group. Verde Valley School takes fitness and sports very seriously -- access to athletic opportunity is seen as an important component of every student's education – a right and not a privilege. Verde Valley School is committed to the development of students as whole persons. Given that, students must recognize that along with rights come responsibilities. Students should be physically prepared every day to engage in their scheduled activities, dress appropriately and arrive on time. They should recognize that if they are on a competitive team sport they serve as ambassadors of our school and are required to uphold school rules both at home and away. The exercise of values such as integrity and respect is expected from not only each of our athletes but our spectators as well. Visiting athletes, their coaches and fans should feel as free to enjoy a contest as we would like to feel when hosted by them.

Several of our activities incur risk and as such require waivers to be signed. Those activities include rock climbing, kayaking, horseback riding, and mountain biking. Horseback riding and the personal fitness classes which attend the local health club require additional fees for maintenance and membership, respectively.

Steroids and Other Performance Enhancing Drugs

The Athletic Department prohibits the use of any substances that are not approved by the United States Food and Drug Administration, by the Surgeon General of the United States or the American Medical Association for use by children or adolescents for the purpose of increasing physical strength, development or athletic performance. In addition, any such agent or substance banned by the NCAA or the U.S. Olympic Committee is also prohibited. The Arizona Interscholastic Association condemns the use of any illegal performance enhancing substance as a means to increase physical development or performance. Any student found to be in violation of this policy will be ruled ineligible for the season in which the violation occurred. Further sanctions may be enacted by the Dean of Students which can include referral to the Discipline Committee for consequences including suspension and/or dismissal.

Academic Eligibility

A student is academically eligible to participate in interscholastic sports at Verde Valley School as long as his or her grade point average is above 1.75, as determined quarterly by grade reports. If a student is on academic probation (GPA at or below 1.75) at the beginning of the season of sport, he/she may not join the team. If his or her grade point falls below 1.75 as of the quarterly marking period or if he/she has a failing grade in any class, he/she may continue to be on the team and attend practices (at the joint discretion of the Academic Dean and Dean of Students), but will not be allowed to travel to games.

Bicycles

Students are free to bring bicycles to the Verde Valley School campus but the following rules must be followed for safety. Helmets are to be worn whenever a student is riding a bike of any kind. Students riding off campus must be in groups of three or more if they are not with a faculty member. Students must complete the sign out procedure described later in this document under "Safety and Signing Out". Students must have a faculty sponsor to ride on the paved portion of the Verde Valley School Road. We encourage students to bring locks for their bicycles.

Business Office

The Business Office is a service center for the school providing a variety of services for students, faculty, contractors and vendors. The Business Office hours are:

Monday through Friday 8:00 a.m. to 5:00 p.m. (unless otherwise posted)

Cars

No student may operate a motor vehicle on campus without permission from the Dean of Students. No student may ride in a motorized vehicle driven by anyone who is under the age of twenty-one (21), or with anyone who is not employed by Verde Valley School, except with the permission of the Dean of Students and of his/her parents.

Boarding students may not keep motorized vehicles on campus. Boarding students may not keep vehicles off campus locally for personal use on weekends. **All day student cars must be registered with the Dean of Students.** Day students may drive themselves to school and park in the Brady Hall parking lot. Day students may not have use of their cars during the school day without permission from the Dean of Students. We require day students to remain on campus for the full school day. Day Students may not drive boarding students to and from campus for any reason. Day student carpooling is at the discretion of the parents. Day students may drive boarding students when checked off ONLY with permission from all concerned parents AND the Dean of Students. Exceptions to these rules can be made with permission from the Dean of Students.

Students who break rules regarding the use of cars will face serious disciplinary consequences.

CAS

CAS stands for Creativity, Action and Service. Students at different grade levels have different requirements for CAS.

Creativity

Using your mind to create or design the plan for a project or using your creativity to learn an art form or improve a skill such as drawing, dancing or playing an instrument.

Action

Physical activity while playing a sport or working hard in a service project (such as digging or building a rock wall).

Service

Doing something that helps other people, in the VVS community, locally, nationally or internationally.

CAS involves not only the activity, but also goal-setting, evaluation and journaling. The number of required hours and goal-setting, evaluation and journaling requirements vary by grade level.

Freshmen need to accumulate at least 30 CAS hours, with a minimum of 5 hours for each CAS area per semester. Sophomores need to accumulate at least 60 CAS hours, with a minimum of 10 hours for each CAS area per semester. Juniors and Seniors are required to accumulate at least 150 CAS hours during the 2 years, with a minimum of 50 hours for each CAS area. Juniors and Seniors who are in the IB Diploma Programme are required to keep a weekly journal, set goals and do evaluations for each activity. Those who are not IB Diploma candidates do less journaling, goal-setting and evaluating. Freshmen and Sophomores also do some journaling, goal-setting and self-evaluation.

A sampling of CAS activities includes peer tutoring, theatre production (when not for class credit), most field trips and project period activities, volunteering in a local soup kitchen and retirement home, and working in the Millennium Development Goals project.

Confidentiality

Students are encouraged to confide in their advisors, dorm parents, teachers and administrators, but should understand that there is no guarantee of confidentiality in these conversations. In fact, adults are required by law to report issues which pose any threat to anyone, either emotional or physical. Students are encouraged to discuss the school's policy on confidentiality with their advisors.

Counseling

Verde Valley School is committed in every way possible to helping its students function effectively in their classes and in the community. The School's principle program for assisting and advising students is the faculty advisor system. The School Health Director tends to immediate health care needs, assisted when necessary, by local physicians and health care providers.

The School Health Director or the Dean of Students is available to all students in need of support during any kind of emotional upset or crisis. The School Health Director is also available to all faculty and staff members to discuss student concerns and if necessary, as a resource for conflict mediation between any members of the community.

Private counseling is offered at Verde Valley School by local therapists who have worked with the School in the past. Additional therapists within the greater Sedona community are available as well. Some students and families request counseling support voluntarily and others are asked by the School to participate. Arrangements for billing are the responsibility of the parent. In the case of an off-campus therapist, transportation charges will be billed to the parents by the School. Counseling initiation and appointments are arranged through the Dean of Students. Students are responsible for keeping appointments and all missed appointments will be billed to the parents.

Day Students

Verde Valley School is primarily a boarding school. Day student status is intended for students whose families live in the Sedona area. The School does not accept or retain day students unless they live with their families or with adults designated by their families as responsible for them. Day students who contemplate becoming boarders and vice-versa, should consult the Business Manager for information on changes in tuition rates and other financial obligations.

We expect day students to participate fully in every aspect of the School's regular academic and community life and require them to remain on campus all day. This includes day students attending all classes, sports and work jobs, unless officially excused from them. While day students are under the School's jurisdiction, the School's academic and personal conduct standards apply. For example, day students may be required to attend Saturday morning work detail or the Friday night study hall as their behavior or academic performance warrants.

If day students are unable to attend classes or other required school activities, their parents (or legal guardians) must notify the Office Manager (ext. 10) in advance of each day the students will miss classes. When day students miss classes because they are sick, parents are required to notify the School Health Director (ext. 24) by 7:30 a.m. so that the students' names may be placed on the sick list.

If day students plan to stay overnight in a School dormitory, their parents (or legal guardians) must obtain permission in advance from the Dean of Students.

Dining Hall

Everyone is expected to be clean and mannerly in the dining hall; shirts and shoes must be worn and hats must be removed when seated. Students and adults are not permitted to remove school dishes or eating utensils from the dining hall. Students may not be in the kitchen between meals or in the storeroom at any time.

Dorm Life

Dorm Heads

Dorm Heads are faculty or staff members who supervise each dorm at Verde Valley School. Their roles include mentoring, providing support around living with others, assistance in developing dorm jobs and behavior guidelines, and monitoring the overall cleanliness of dorms. Working closely with student Resident Assistants, they will host dorm meetings, check in-dorms and conduct daily inspections of individual rooms.

Rooms

The school provides a bed, bureau, desk, bookcase and chair. Students need to bring linens, blankets, pillows, towels, a study lamp (halogen lamps are not allowed), an alarm clock and a flashlight. Students may not remove furniture from rooms without the approval of their Dorm Parent. Bed mattress must be on bed frame. Students may have televisions in their rooms but they may not be used, even with headphones, during Study Hours or after lights out. Students may not have pets at School.

Students may decorate the interiors of their rooms provided they maintain reasonable standards of taste and safety and do not permanently modify either their rooms or the School's furniture. Pictures, posters and tapestries can cover no more than 25% of the wall space and nothing can cover any portion of the ceiling. **Students should not put any writing, markings or stickers on walls, furniture or doors.**

Rooms are to be kept clean and neat. To pass a room check these standards must be met: bed made, trash emptied, clothes put away, floors swept and free of litter and desk, dresser, window area and closet tidy.

Students must be up for the dorm cleanup at 6:45 a.m. on weekdays even if they do not have a first period class. They may not do their dorm jobs at night and sleep through the cleanup. RAs and Dorm Heads check common rooms and dorm rooms Monday through Friday following the 6:45 a.m. dorm clean up.

Students will be charged for any damage to their rooms or furnishings, and share the cost of repairing any damage to common areas of their dorms. Students should report any damage or broken equipment to the Dorm Head immediately.

Inter-dorm visitation

Students may not visit members of the opposite sex in their dorm rooms. Dormitory Common Rooms and patios are available for visitation during the following hours 10:00 a.m. until 10:00 p.m. on Sunday through Thursday. 10:00 a.m. until 11:00 p.m. on Friday and Saturday.

Dormitory Hours

Sunday through Thursday, students must be in their dormitories (“In-dorms”) between 10:00 p.m. and 6:00 a.m. On Fridays and Saturdays, students must be in their dorms between 11:00 p.m. and 6:00 a.m. At In-dorms, students must go to their dorm common rooms and wait to check in with the faculty member assigned to check dorms. Students wishing to go to bed before in-dorms must check in first with a faculty member.

Because safety is one of our primary concerns, we emphasize the importance of students remaining in their dorms at night. Students who violate this rule can expect serious disciplinary consequences.

Quiet Hours

Quiet Hours are in effect from 7:45 p.m. to 9:30 a.m. Sundays through Fridays, and from 10:00 p.m. until 11:00 a.m. on Fridays and Saturdays. During Quiet Hours students may only listen to music with headphones. During Quiet Hours the dorms must be quiet enough for students to be able to sleep or study. Even when Quiet Hours are not in effect, students are expected to be considerate of their neighbors. Faculty members and Resident Assistants may confiscate stereos, televisions and radios if they think students are misusing them or playing them too loudly.

Dress

The dress code at Verde Valley School is quite relaxed, but should project an image of neatness, modesty and good taste. Students are urged to dress in a manner appropriate to the occasion. Classes, athletics, receptions, work jobs, general campus life... all demand different attire. At any time any member of the faculty or administration may require a student to change into more appropriate clothing if they deem him or her to be out of dress code.

For general campus wear, students must be attired in clothing which is modest and respectful.

For classes, assembly and other gatherings during the academic day, slacks, pants, mid-to Bermuda-length shorts and jeans are acceptable, but must be well tailored, clean and in good repair. Torn, dirty or patched clothing is not acceptable. Polo shirts, turtlenecks and tee-shirts are all fine, but must not carry advertisements for tobacco, alcohol products or bars (or promote the use of illicit substances). Clothing with obscene, disrespectful or offensive messages may not be worn. See-through or backless blouses are not acceptable.

Shoes, sneakers or sandals must be worn at all times. Hats may not be worn in classrooms, the dining hall or meetings when seated. Hats may not be worn in the chapel at any time.

Throughout the year events will occur for which more formal dress is appropriate. At these times students should attire themselves in clothes that indicate proper respect for the occasion. Appropriate choices would include dress slacks, collared shirt and sport jacket for boys; dresses, skirts or dress slacks with blouses for girls. Athletic shoes are not appropriate at dress-up events.

Body piercing and tattoos

Because they involve the risk of infection and can create other health problems, the School prohibits body piercing, tattooing, and other permanent forms of body art by any student while at Verde Valley School or on any school-sponsored trip.

Employment

Boarding students may not accept employment off-campus.

Environmental Awareness

Verde Valley School is committed to protecting the land we live on, as well as the surrounding wilderness areas. To this end, we ask that everyone in the Verde Valley School community work to conserve water and energy by taking brief showers, not allowing water to run where it is not needed, turning off lights and turning down heaters when leaving rooms, closing doors when heaters are on, and reporting problems which may affect our use of energy to the Business Office immediately. We do not allow individual refrigerators in rooms because of the energy consumption; instead we provide one refrigerator in each dorm. Everyone is expected to pick up litter whenever they see it.

We also ask members of the community to recycle plastic, glass, aluminum, cardboard and paper by using the recycling bins placed around campus. Those on the recycling work job crew collect from the bins weekly.

Fax

A facsimile machine is available in the main office. If students use the machine, they must record the usage on the form provided. Any faxes to long distance numbers will be charged to the student's account. Parents may fax their students at (928) 284-0432.

Field Trips

Students travel to the different locations in and out of the United States as representatives of Verde Valley School as well as themselves and their families. Verde Valley School's reputation in the larger community depends upon students' observing our school rules and representing Verde Valley School with responsibility. Infractions of major school rules are not only breaches of the code of behavior, but also very damaging to the school's reputation. For that reason, we consider any major rule infraction on field trips as **two** infractions, **not one**.

Therefore, be advised that infractions of major school rules on field trips will be dealt with on a “one-strike” basis. In other words, if a student breaks a major rule while on field trips, that student will be dismissed from school immediately, with no subsequent disciplinary committee hearing or other consideration of “special circumstances”.

Fire Safety

Verde Valley School, per Arizona State Law is a non-smoking community. Because the School is located in a desert environment with a high, year-round risk of fire, every member of the community must observe the following rules:

No tampering in any way, with the fire extinguishers and automatic fire alarm systems located in the dorms and in other public areas.

No flame of any kind is permitted in the dorm at any time for any reason. (Use of incense or sage in or around the dorms is not permitted.)

No covering of fire alarm sensors, lights, or doorways. By order of the Fire Marshall, no covering of more than twenty-five percent of the area of any wall and no hanging of tapestries and other flammable materials from the ceiling.

No campfires on campus without permission from a faculty member, and off campus only when in accordance with Forest Service Rules and under supervision by a faculty member.

No cooking in dorm rooms. Students may cook only in designated areas in each dorm.

No halogen lamps allowed in dorm rooms.

Refrigerators are not allowed in student rooms.

No locking of room doors while students are in dorm rooms.

Students must strictly observe fire drills and regulations.

The School reserves the right to approve all electrical appliances belonging to students (except clocks, radios and stereo components, and hair dryers). Surge-protected power strips must be used.

The School holds fire drills at the start of each semester and monthly throughout the school year. During drills, or in the event of an actual fire, students should leave the lights on in their rooms, close all windows, open curtains, and close (but not lock) their doors. They should leave the building quickly and quietly once the alarm has sounded and proceed to their designated meeting area so that attendance can be taken.

Violations of fire safety rules will result in serious consequences up to and including suspensions or dismissal.

Health Services

Incoming students

Before an enrolling student arrives at Verde Valley School, the following health-related tasks must be attended to and the following forms received:

Health and Physical Exam Form – completed by health care professional who has performed a physical examination on the student. As per Arizona State Department of Health immunizations must be included or, should the family choose not to immunize, the Immunization Exemption form should accompany the Health and Physical Exam Form.

Treatment Consent Form – must be filled out completely, signed, including insurance billing information, and accompanied by a legible copy of your insurance card front and back.

Medications Agreement – must be filled out completely and signed for any medication your child is taking and must be accompanied by a copy of the doctor's orders.

TB Test – a current test is mandatory. The school requires the results of a chest x-ray for those who receive a positive test result.

Hearing Screening Test – all students will receive a hearing test as required by the Arizona Department of Health.

Health Center

The Health Center is open from 7:00 a.m. to 3:30 p.m. Monday through Friday. In the event of illnesses, accidents, or emergencies, students are assessed by the Health Director and then, if necessary, transported to appropriate facilities to receive care. In the case of an off-campus health appointment, transportation charges will be billed to the students account. If the Health Director is off campus, a note on the door will refer students to the appropriate person on campus. The School Health Director is often available for emergencies after hours, but when she is away from campus, Verde Valley School is within minutes of paramedic assistance. Dorm Parents and Weekend Duty Team members are also available to help students with medical needs.

The Health Center has over-the-counter medications for minor aches and pains, burns, cuts and sprains. Prescription medications for students are kept in the Health Center and dispensed, as agreed upon in the Medications Agreement signed by parents and students. Students must see the School Health Director at agreed upon times to receive prescription medication Monday through Friday, and the Weekend Duty Team on weekends.

Any student on medication must take the medication responsibly – in a timely manner and as prescribed. Any changes must be ordered by the prescribing doctor and faxed to the School Health Director. Providing prescription medication to another student is grounds for dismissal from school.

Sick Days

The School Health Director must evaluate students who feel they are unable to attend class between 7:00 a.m. and 8:30 a.m. In most cases the student will be held in the Health Center for observations or arrangements will be made for the student to be seen by a health care provider affiliated with the school.

If day students are unable to attend classes or other required school activities, their parents (or legal guardians) must notify the Office Manager (ext. 10) in advance of each day the students will miss classes.

General Health Care

Trips off campus for acute or emergency medical care are at times unavoidable, however routine medical services for immunizations or dentist visits should be provided prior to the start of the school year or during school holidays. We want your child to be safe, happy, healthy and in class. Your attention to these matters will help to insure this goal.

If your child wears glasses or contact lenses you may wish to send a copy of the prescription to be placed in their file. At least once or twice during the year a child will break or lose his or her glasses or run out of contact lenses.

If you have any questions or concerns about the policies of the Health Center please contact the School Health Director at (928) 284-2272 ext. 24. Communication with parents is essential in helping the School Health Director provide the students with thorough and attentive care.

Library

The VVS Library provides a comfortable and quiet environment for reading and researching with a collection of fiction and non-fiction books, magazines and other resources for students and teachers. Teachers will put books and materials on reserve for students to use in the library. For resources not found in the VVS library, interlibrary loans are available through the Yavapai Library Network. Four computers are available for use along with a printer and photocopier. The VVS Library subscribes to Questiaschool.com, an on-line research program which can be accessed with a personal password. Library orientation is held during special class sessions to familiarize the students with library checkout and research procedures. The VVS Librarian is available Monday through Friday from 7:50 a.m. to 3:50 p.m.

Library Hours: Monday – Friday 7:50 a.m. – 10:00 p.m.
 Saturday & Sunday 10:00 a.m. – 10:00 p.m.

Morning Meeting

Morning Meeting is the time each academic day when teachers and students are required to meet in the chapel for announcements and short presentations. Attendance is taken by the Dean of Students. Morning meeting starts at 7:50 a.m. and ends 8:10 a.m. Monday, Wednesday and Friday.

Postage

The Verde Valley School postage meter is used solely for business related mailings. Students wishing to send packages or letters need to purchase their own stamps and may drop the posted items in the school office for postal pickup. Any mail left in the office without proper postage will be returned to the student. Stamps are available at the local post office, grocery store and ATMs.

Resident Assistants

Resident Assistants are students with leadership roles, primarily in the dorms, but also including work jobs, community life events, touring visitors and ambassador roles. Resident Assistants are chosen at the end of each year for the following year, by a committee consisting of faculty members and current students. Selection is made from the pool of those who apply and is based on demonstrated maturity, leadership and trustworthiness. Resident Assistants receive certain privileges for performing this service to the community.

Safety and Signing Out (off campus and outdoors)

Anytime a student leaves campus for any reason they must sign out and sign in. The sign out/sign in book is located just inside the main dining hall door.

While under the school's jurisdiction, students unaccompanied by adults may be off campus only if the following criteria are met:

- Students must obtain a faculty sponsor who will supervise the trip.
- Groups must be three or more people.
- Groups must sign out in the sign out book located in the Dining Hall.
- Groups must write down their intended itinerary (form in the back of the sign out book) and give it to the faculty sponsor and the administrator on duty. (Groups must stay on their planned itinerary.)
- Groups must check out and in with their faculty sponsor.
- Groups must have a cell phone and know the number of the faculty sponsor and administrator on duty.
- At least one member of the group must have passed a VVS safety training session.

The natural setting of the School lends itself to outdoor activities. Students on or off campus must use care and judgment to ensure their own physical safety. In particular they must observe the following rules:

No climbing (involving use of the hands) at heights above ten feet from the ground.

No unsupervised riding, except with permission from the Barn Manager.

No diving or jumping into rivers or creeks.

No swimming unless there are at least three people present, including a faculty member.

No mountain or road biking without helmets.

No climbing on roofs.

No hitchhiking.

The School prohibits possession of weapons or explosives, including fireworks. Weapons include: large knives, guns of any kind, sling shots, bows and arrows, etc. Students unsure about the application of this rule should consult the Dean of Students.

School Committees

Verde Valley School believes it is important for students to participate actively in the School's community life. For this reason students are included in a number of the teams established to administer the School. These include the Disciplinary Committee, Community Life Committee and any other committees deemed necessary. Students interested may apply for membership to these teams. In some cases, the community will elect members of the various committees subject to the approval of the Headmaster.

Disciplinary Committee

Purpose: The Disciplinary Committee hears allegations concerning infractions of Verde Valley School's Major Rules and makes disciplinary recommendations to the Headmaster.

Membership: The Disciplinary Committee includes six people. The Dean of Students, two students elected by the RA's and the Student Body Co-Presidents of the school, two faculty members elected by the faculty and the Head of the Discipline Committee, elected by the faculty.

Functions: The Disciplinary Committee hears cases of Major Rule violations referred to it by the Dean of Students. The Disciplinary Committee reviews the allegations and allows the student in question to respond. The advisor is also present and may offer input. The Committee then makes a recommendation concerning the alleged violation to the Headmaster regarding consequences. The Headmaster has the authority to uphold, amend or override the Committee's recommendations. Students should know that in the last two weeks of a semester the Disciplinary Committee may not have the ability to meet, in these circumstances major violations will be handled administratively.

Community Life Committee

Purpose: The Community Life Committee's purpose is to provide a forum for effective communications among all members of the school community: students, faculty, staff and administration. It will provide a forum to review proposed major decisions (strategic and tactical) affecting community life. It will provide continuity of community voice through the school's inevitable changes and enhance the role of students in institutional decision making.

Membership: The Community Life Committee consists of 5 student members; 2 faculty, 1 administrator and 1 staff elected by peer groups. Members must assume responsibility to communicate and advocate within their representative groups. Terms vary in an effort to provide membership continuity, but also recognizing inevitable turnover.

Functions: The Community Life Committee will have regular meetings throughout the school year with agendas distributed in advance. Each meeting will have discussion of substantive community issues and votes of majority establish recommendation to Administration, Headmaster and/or Board of Trustees.

Smoking

Students may not possess, use, distribute or knowingly be in the presence of tobacco or tobacco products while at Verde Valley School. Smoking in any building on campus or in any place *where smoking is deemed to constitute a fire hazard*, will for a first offense, likely result in suspension and the requirement to participate in a cessation program; a second offense will likely result in dismissal. Students smoking outdoors, in places where smoking is not deemed to constitute a fire hazard, will face consequences as follows:

- a) For a first offense: room restriction and mandatory participation in a cessation program of the school's choosing.
- b) For a second offense: room restriction and continued participation in a cessation program. Letter will be written to parents.
- c) For a third offense: suspension or dismissal.

Students who ask the school for help to quit smoking will receive help and will suffer no disciplinary consequences for making such a request, but violating the rule against smoking will subject them to consequences as described above.

Spending Money

Students need money for their personal expenses. Parents or guardians may provide funds by purchasing travelers' checks in the student's name, opening an account in the student's name at a local bank, or sending checks payable to the student. Parents are strongly discouraged from providing students with sums that are excessive in relation to their needs. Questions about how much spending money is appropriate may be directed to the Dean of Students. Students are strongly urged not to keep significant sums of money in their dorm rooms.

Technology Use Policy

General Policy

Verde Valley School's computers, network systems, telephones, software and related resources are provided to serve our students, faculty and staff, and to conduct the school-related business of Verde Valley School. Verde Valley School's policy requires that everyone follow all state and national laws regarding technology uses and to be treated with respect, courtesy, and dignity.

Ownership of Equipment and Information

All hardware and software, all electronic mail, records, files, documents, and other objects on Verde Valley School's network system and all recorded communications on Verde Valley School's voice mail system, are the exclusive property of Verde Valley School. Any such data may be discoverable in litigation. Therefore, Verde Valley School reserves the right to inspect and/or monitor such data at any time.

No Reasonable Expectation of Privacy

All users (including students, faculty and staff of Verde Valley School) of the computer network system, including the internet, electronic mail, and voice mail systems, should understand that there is no reasonable expectation or personal right of privacy regarding the location, nature or content of any files, messages, or other data stored there. All users are deemed to have consented to the inspection and/or monitoring of all such data on Verde Valley School's computer system.

Appropriate Use of Technology

- Students are to have cell phones turned off and put away during class time.
- Members of the VVS community (staff, faculty and students) are not to post videos or pictures of each other to the web without the express permission of those involved.
- Students should be aware that "VVS" and "Verde Valley School" are commonly used search terms. Students using those terms in their web postings are representing VVS to the global public.

Social Media and Discipline

- While school is in session, students' use of social media is subject to VVS rules on integrity, respect, and major violations.
- While school is in session, student interactions and behavior on the internet disrupting the community and educational experience at VVS may result in disciplinary action.

Upon enrollment at Verde Valley School, students will be required to sign (as an acknowledgement of receipt and understanding) a detailed full length Technology Use Policy.

TV's and Electronic Game Equipment

If the dorm heads or faculty members believe a student is using this equipment in excess we may institute hours when it can and cannot be used or we may confiscate the equipment for a specified amount of time.

Visitors

Students' parents, guardians and family members are welcome to visit them at any time. Other visitors are welcome only between 5:00 p.m. on Fridays and 5:00 p.m. on Sundays, and only with parental permission communicated to and approved by the Dean of Students. Students wishing to have weekend visitors must obtain permission from the Dean of Students and find faculty members to host their visitors. Visitors may not stay overnight in the dorms. Students are responsible for introducing their visitors to the Dean of Students and/or the weekend duty team leader. While on campus, visitors must observe school rules, and student hosts share responsibility for their guests' behavior on campus.

Weekend Camping

Students wishing to camp overnight on the weekend must meet a series of protocols and be trained by Verde Valley School outdoor program staff. Overnight camping is a privilege and students' behavior will be a serious consideration in granting any requests. In order to receive permission to go camping the following list of requirements must be met:

- Written parental permission must be obtained and given to the assistant to the Dean of Students.
- The paper work and permission must be done by 12:00 p.m. on Wednesday preceding a trip.
- Students must obtain a faculty sponsor who will supervise the trip.
- Groups must be three or more.
- Groups must sign out in the sign-out book located in the Dining Hall.
- Groups must write down their intended itinerary (form in the back of the sign-out book) and give it to the faculty sponsor and the administrator on duty. (Groups must stay on their planned itinerary.)
- Groups must check out and in with their faculty sponsor.
- Groups must have a cell phone and know the number of the administrator on duty and faculty sponsor.
- At least two members of the group must have passed a Verde Valley School safety training session and have passed a first aid course administered by certified professionals.
- Away sheets must be posted on dorm doors.
- An equipment check-off form must be completed and approved by a Verde Valley School Outdoor Program faculty member.
- Call-in check times, (two a day), must be arranged with the faculty sponsor.

Weekend/Overnight Leave

Boarding students who wish to leave campus overnight on weekends must first obtain permission from their parents. Parents granting such permission must contact the Office Manager (ext. #10) ***by noon on the Wednesday prior to the requested leave date.*** Students planning weekend overnight leave may not miss classes or other school obligations, unless they get permission directly from the Dean of Students. Permission to leave may be denied if a student's behavior does not warrant such a privilege. A student leaving campus overnight must have a completed "Away Form" signed by the Office Manager and the Dean of Students and the weekend duty team informed. The away form must be posted on the door of the student's room.

Students requesting leave for college trips that have been approved by the College Counselor must follow the guidelines above and have completed all school obligations before leaving. Students leaving are responsible for all work missed and meeting all established deadlines for getting work in.

In cases where boarding students wish to stay overnight with day students, *both* sets of parents must have contacted the Assistant to the Dean of Students by noon on the preceding Wednesday to give permission.

Students returning late from vacations may be penalized for missed classes.

Work Jobs

Since its founding, Verde Valley School has held a firm belief in the value of physical labor. Students helped to build the School's original buildings and have continued to build and create over the last 50 years. Work jobs have long been a tradition of Verde Valley School, whether maintaining dorms, cleaning vans, building walls, landscaping, helping out in the offices or feeding horses. The satisfaction of seeing a job well done and knowing the feeling of accomplishment is complemented by the investment that the students then have in the welfare of the campus.

Work jobs are an integral part of the Verde Valley School experience and should be treated as important commitments. Students usually begin on a supervised crew and then move up to an independent work job where they are either a supervisor or work on their own. Faculty and student supervisors are expected to be role models, arriving first and leaving last, and working along with the rest of the crew. Students are expected to arrive at their scheduled times and not leave until the end of that time. Any changes to crew assignments must go through Work Job Coordinator. All students will receive their work job assignments when they register for classes and work jobs will start the first week of school.

STANDARDS OF BEHAVIOR

At Verde Valley School, integrity, respect for others, compassion and common sense are expected of every community member.

Major Rules are those whose violations are incompatible with good citizenship and ultimately with membership in the Verde Valley School Community.

The Rule of Integrity

The School prohibits all forms of personal dishonesty. These include stealing, lying, cheating, plagiarism and any deliberately deceptive behavior detrimental to the community or any of its members.

Plagiarism is a widely misunderstood concept. This includes quoting someone else's words without acknowledgement and claiming someone else's ideas as one's own. Students in doubt as to what constitutes plagiarism and whether and when acknowledgement is necessary should ask for guidance from their teachers.

The Rule of Mutual Respect

The School prohibits any verbal or physical action that threatens or compromises another person's fundamental rights, is abusive or is in any way disrespectful toward another person's race, gender, religion, culture or sexual orientation. The School also considers obscene language to be disrespectful and disciplinary consequences may result from its use. Mutual respect and kindness, sympathy toward those in need, concern for the physical safety and emotional well being of others are expected of all members of the Verde Valley School community.

The Rule against Violence

The School prohibits the use of physical force or coercion, or the threat of physical force or coercion against any community member or any other person.

The Rule against Personal and Sexual Harassment

The School prohibits the hazing or harassment, verbally or physically, of any community member or any other person. Sexual harassment, which is a violation of federal and state laws against discrimination, means unwelcome conduct of a sexual nature when the unwelcome conduct has the purpose or effect of interfering with an individual's work or academic performance or creates an intimidating, hostile or offensive environment. "Unwelcome conduct of a sexual nature" may include, but is not limited to: sexual advances; sexually suggestive remarks, jokes, and gestures; any display of explicit, offensive or demeaning materials; any derogatory comments about gender.

Any community member who believes he or she is being sexually harassed should inform the offending person that his or her conduct is unwelcome and request, verbally or in writing, that the conduct stop. Should this not be effective, the Dean of Students or Headmaster should be notified immediately. Violators of the rule against sexual harassment are subject to consequences that may include suspension, dismissal or expulsion. Where federal or state law requires disclosure, the School will notify authorities.

The Rule Regarding Sexual Conduct

Verde Valley School recognizes that adolescence is a time of rapid growth, including physical and emotional changes. Relationships with peers become very important. While we respect the rights of students to explore relationships in all their diversity, we also believe that we must set and enforce standards of conduct in the relationships that develop. We believe that intimate sexual relations between students are not appropriate in a residential boarding school and may result in disciplinary action.

While it is our belief that Verde Valley School students are best served by postponing sexual activity, we are not ignorant of the fact that not all students will choose this path. Our School Health Director is available to answer sexual health questions confidentially and if necessary, to provide access to medical help and information regarding safe sex, birth control and pregnancy.

Any parent wishing to prohibit a child from using these services should do so by writing a letter to the School Health Director.

The Rule against Drugs and Alcohol

The School prohibits the possession, use or distribution of illegal drugs and/or alcohol by students. This rule includes being under the influence of drugs or alcohol while under the School's jurisdiction, and from being knowingly present when drugs or alcohol are being used or distributed. Possession of paraphernalia, new or used, is not permitted. The School takes an exceptionally grave view of distributing or dealing drugs or alcohol and those students found guilty are liable to expulsion on the first offense. ***Arizona State law (ARS 13-3411) considers the School's campus a drug free school zone and requires the School to report to the police any instance that comes to its attention of the possession, use, or distribution of illegal drugs on or within 300 feet of campus.***

“SAFE HARBOR”

Where students believe another student is in danger as a result of consuming drugs or alcohol, they should report the fact to a faculty member or responsible adult under “safe harbor”. In such cases, the School will take no disciplinary action against any of the students involved in the reporting and the School will not use information obtained in this reporting to institute disciplinary proceedings against any other students. Students should be aware, however, that when alcohol and drug use is brought to the School's attention in this manner, the school is legally obliged to report the fact to parents and may require the students involved to receive counseling or to enroll in a substance abuse program.

The Rule Against Leaving Campus without Permission

The School prohibits students leaving campus without specific permission from the Dean of Students and the student's parents. Violation of this rule is considered a serious safety risk and thus a serious breach of school rules and serious consequences may result. Refer to the Weekend/Overnight Leave section and for other trips refer to the Safety and Signing Out section.

CONSEQUENCES OF RULE VIOLATIONS

The behavioral expectations contained within the Community Life Section of this Handbook concern the quality of our everyday life. They cover such offenses as unexcused absences and failure to meet non-academic obligations which, though detrimental to the well being of the community, are not absolutely destructive to it. Students accused of violating behavioral expectations are generally dealt with by the Dean of Students. The consequences may vary and may include one or more of the responses outlined below. Students who display a consistent disregard for the behavioral expectations outlined in the Community Life section may be sent to the Discipline Committee for more serious disciplinary consequences. Major school rule violations will be addressed by the Dean of Students and when appropriate, the Disciplinary Committee. The Disciplinary Committee does not meet in the first two weeks of the year, one week before Field Trips and vacations, during project period or two weeks from the end of the year (issues will be handled administratively at these times).

All students must respond truthfully on college applications regarding probations, suspensions or expulsions, even if they occurred at another high school. Should a senior incur Probation or Suspension after they have made applications to college, they are asked to inform the colleges of their situation prior to official contact from Verde Valley School.

Student Review

Students who are having persistent difficulty with regard to community obligations are asked to participate in a Student Review. Attended by the student and his/her choice of an advocate, teachers, and the advisor (and any others who may be helpful), these meetings review the student's current status and develop action plans to help the student improve.

Weekend Detention

Students receiving detention will be required to sit quietly in a supervised setting (usually the library or a classroom) for a specified amount of time. They may read or do work but may not sleep, listen to headphones, or talk with other students. They may be given specific tasks to complete during this time.

Room Restriction

Students placed on weekend room restriction must stay in their rooms on Fridays and Saturdays between 7:00 p.m. and 11:00 p.m., and may not have visitors other than their roommates or suite-mates.

Campus Restriction

Students on campus restriction may not leave campus except to attend required School activities.

Work Detail

Students who receive work detail will be required to meet a faculty member on weekend duty and perform chores. Work detail typically begins at 8:00 a.m. on Saturdays.

Disciplinary Probation

The School may place students suspended for breaking major school rules on disciplinary probation for a specified period. This constitutes a warning that any further violation of rules during the term of the probation may result in serious consequences including but not limited to dismissal.

Suspension

Suspension is the temporary removal of a student from school campus. A student may face loss of credit for course work due or performed during the period of their suspension.

Dismissal

Students dismissed from Verde Valley School must go home immediately for the remainder of the academic semester or year. If they wish to return to School when the term of their dismissal has expired, students must apply for readmission. Applications for re-admission must be approved by the Director of Admissions, the Dean of Students and the Headmaster.

Expulsion

Expelled students must go home immediately and may not return or apply for readmission. Any student expelled from Verde Valley School may not return to campus under any circumstances without permission from the Headmaster.

"IF YOU HAVE A QUESTION ABOUT..."

Administrative Matters	Paul Hansen	paulh@vvsaz.org
Academics	Paul Stein	pauls@vvsaz.org
Admissions	Tom Nerini	tomn@vvsaz.org
Alumni Relations	Dawn Lorenzo	dawnl@vvsaz.org
Athletics	Matt Moran	mattm@vvsaz.org
Bookkeeping	Patti Marrs	pattim@vvsaz.org
Business Office	Dan Williams	danw@vvsaz.org
Calendar	Sally Foster	sallyf@vvsaz.org
Campus Rentals	Dan Williams	danw@vvsaz.org
Campus Security and Safety	Paul Hansen	paulh@vvsaz.org
College Counseling	Jen Gill	jeniferg@vvsaz.org
Development	Paul Domingue	pauld@vvsaz.org
Dining Hall/Kitchen	Greg Davis	gregd@vvsaz.org
Discipline	Paul Hansen	paulh@vvsaz.org
Dormitories	Paul Hansen	paulh@vvsaz.org
Field Trips	Jeff Perkins	jeffp@vvsaz.org
Financial Aid	Margaret Casey	margaretc@vvsaz.org
Grades & Transcripts	Jo Rappleye	registrar@vvsaz.org
Graduation	Sally Foster	sallyf@vvsaz.org
Landscaping	Mike Foster	mikef@vvsaz.org
Library	Dianne Moen	diannem@vvsaz.org
Maintenance	Mike Foster	mikef@vvsaz.org
Mailroom	Sally Foster	sallyf@vvsaz.org
Main Office	Sally Foster	sallyf@vvsaz.org
Medical Records	Theresa Goodrich	theresag@vvsaz.org
Resident Assistants	Paul Hansen	paulh@vvsaz.org
Riding Program	Caroline Diehl	carolined@vvsaz.org
Student Accounts	Patti Marrs	pattim@vvsaz.org
Student Travel	Sally Foster	sallyf@vvsaz.org
Student Info Changes	Sally Foster	sallyf@vvsaz.org
Textbook Purchasing	Paul Stein	pauls@vvsaz.org
Tuition Payments	Dan Williams	danw@vvsaz.org
Visiting Campus	Paul Hansen	paulh@vvsaz.org
Work Jobs	Forrest Davis	forrestd@vvsaz.org

MAIL, TELEPHONE CALLS, AND MESSAGES

Mail is distributed daily in the Main Office. Mail should be addressed as follows:

Name of student
Verde Valley School
3511 Verde Valley School Road
Sedona, AZ 86351

The School's telephone number is (928) 284-2272. Our Fax number is (928) 284-0432. The School office is open Monday through Friday from 7:30 a.m. until 5:00 p.m. and an answering machine receives calls after hours. Parents may call the office and leave a message to be returned the next business day. Parents and students should arrange mutually convenient times for calls to the dormitory telephones.

Should an emergency occur when the Main Office is closed, parents or guardians should consult the following list for the appropriate number to call:

Paul Domingue – Headmaster	284-3145	cell: 300-2620
Paul Hansen – Assistant Headmaster/ Dean of Students	284-2783	cell: 301-6274
Dan Williams – Business Manager	284-3849	cell: 274-2357
Paul Stein – Academic Dean	284-1606	cell: 451-9656
Christensen House	284-9922	
Perkins House	284-9925	
Sears North	284-9918	
Sears South	284-9923	
Motel	284-9910	
Dogpatch	284-9923	
Avery House	284-9921	

For the following departments, dial the Main Switchboard, then Extension #:

Academics	26 or 22
Admissions	12, 28 or 31
Alumni Affairs	21
Assistant Headmaster	34 or 10
Away Permission	10
Business Office	15 or 16
College Counseling	32
Dean of Students	34 or 10
Development	14
Headmaster's Office	14 or 23
Kitchen	25
Library	27
Maintenance	42
Director of Health Services/Health Center	24
Registrar	22

**VERDE VALLEY SCHOOL
2010 – 2011 CALENDAR
FALL SEMESTER 2010**

AUGUST

17	Tuesday	All Faculty back on campus
18 – 20	Wednesday - Friday	Faculty Meetings
20	Friday	RAs arrive
21	Saturday	RA orientation
22	Sunday	All US & International students new and returning arrive
23	Monday	Orientation for new students. Final registration for returning students
24	Tuesday	Registration continues with orientation and placement testing
25	Wednesday	Final registration, orientation & campus preparation
26	Thursday	1st Quarter & 1st Trimester sports begin
27 – 29	Friday – Sunday	Closed weekend, weekend activities
27	Friday	Classes, sports continue

SEPTEMBER

11	Saturday	ACT Test (seniors)
18 & 19	Saturday & Sunday	VVS Trustee Weekend
26	Sunday	Greater Phoenix NACAC College Fair

OCTOBER

9	Saturday	SAT Test (seniors)
15	Friday	1 st Quarter ends
18	Monday	2 nd Quarter begins
22 & 23	Friday & Saturday	Parents' Weekend
25	Monday	Fall Holiday – no classes

NOVEMBER

5	Friday	1 st Trimester sports ends
6	Saturday	Field Trip Packing day
7	Sunday	Field Trips depart
19	Friday	Field Trips return
20	Saturday	Thanksgiving Break begins, dorms close @ 10AM Bus leaves for airport @ 5:30 AM
28	Sunday	Thanksgiving Break ends, dorms open @ 10AM Bus picks up students at airport @ 2:30 PM
29	Monday	2 nd Quarter resumes & 2 nd Trimester sports begin

DECEMBER

4	Saturday	SAT Test (seniors)
11	Saturday	ACT Test (seniors)
15 & 16	Wednesday & Thursday	Final Exams
17	Friday	2 nd Quarter ends Vespers in the Chapel @ 5:30PM Holiday Dinner @ 6:30PM
18	Saturday	Winter Break begins, dorms close @ 10:00AM Bus leaves for the airport @ 5:30AM

**VERDE VALLEY SCHOOL
2010 – 2011 CALENDAR
SPRING SEMESTER 2011**

JANUARY

8	Saturday	Mid-year Meeting (faculty/staff)
9	Sunday	Winter Break ends, dorms open @ 10:00AM Bus picks up students at airport @ 2:30PM
10	Monday	3 rd Quarter begins
22	Saturday	SAT Test (juniors)
22 & 23	Saturday & Sunday	VVS Trustee Weekend
24 – 28	Monday – Friday	Mock IB Exams (seniors)

FEBRUARY

11	Friday	2 nd Trimester sports ends
12	Saturday	ACT Test (juniors)
14	Monday	3 rd Trimester sports begins

MARCH

11	Friday	3 rd Quarter ends
12	Saturday	Spring Break begins, dorms close @ 10:00AM Bus leaves for airport @ 5:30AM
27	Sunday	Spring Break ends, dorms open @ 10:00AM Bus picks up students at airport @ 2:30 PM
28	Monday	4 th Quarter begins

APRIL

9	Saturday	ACT Test (juniors)
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MAY

3 – 23	Weekdays	IB Exams (seniors only)
20	Friday	4 th Quarter ends & 3 rd Trimester sports ends
23 – 26	Monday – Thursday	Final Exams for freshmen, sophomores & juniors
24 – 26	Tuesday – Thursday	Senior Project/Trip
27	Friday	Project Period begins, for all students
28 & 29	Saturday & Sunday	Closed weekend, Project Period continues

JUNE

1	Wednesday	Senior/Faculty Dinner, 5:30PM
2	Thursday	Project Period ends, Project Period Presentations
3	Friday	Dorm/campus cleanup and packing Senior Parent-Faculty Dinner @ 6:00 PM Baccalaureate Night – Brady Hall @ 7:30PM
4	Saturday	CLASS OF 2011 COMMENCEMENT (9:30AM) Summer vacation begins, bus leaves for airport at noon
6 & 7	Monday & Tuesday	Faculty & Department meetings
16 & 17	Thursday & Friday	VVS Trustee Meetings
17 & 18	Friday & Saturday	Alumni Weekend